



## Regional Business License and Permits Program

### Draft Meeting Minutes Regional Business License and Permits Program Oversight Group

Tuesday, September 13, 2022, 1:00 p.m.  
Washoe County, NV

This meeting was held via teleconference.

#### Oversight Group Members

##### Oversight Group

City of Reno – Jackie Bryant  
City of Sparks – Alyson McCormick  
Washoe County – Chad Giesinger  
District Health – Kevin Dick  
Douglas County – Tom Dallaire

Committee website:

[https://www.washoecounty.gov/technology/board\\_committees/regional\\_license/index.php](https://www.washoecounty.gov/technology/board_committees/regional_license/index.php)

#### Agenda Items

##### A. Call to Order, Roll Call (Non-action Item)

The meeting was called to order at 1:05 p.m.

##### Present

- |                                 |                  |
|---------------------------------|------------------|
| • City of Reno                  | Daniela Monteiro |
| • City of Sparks                | Alyson McCormick |
| • Douglas County                | Tom Dallaire     |
| • Washoe County                 | Chad Giesinger   |
| • Washoe County Health District | Erin Dixon       |

Washoe County Deputy District Attorney Trenton Ross was also present.

- B. Public Comment** (Non-action item) – Comments heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. Each person addressing the Oversight Group shall give his name and shall limit the time of their presentation to three (3) minutes per NRS 241.020(3)(d)(7).

There was no response to the call for public comment; none was submitted prior to the meeting.



**C. Approval of September 13, 2022, Agenda** (For Possible Action)

Alyson McCormick, City of Sparks, moved to approve the September 13, 2022, agenda. Erin Dixon, Washoe County Health District, provided the second. There was no response to the call for Committee discussion or public comment. Upon a call for a vote, the motion carried unanimously.

**D. Approval of the June 7, 2022, Minutes** (For Possible Action) – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Alyson McCormick, City of Sparks, moved to approve the June 7, 2022, minutes as written. Tom Dallaire, Douglas County, provided the second. There was no response to the call for Committee discussion or public comment. Upon a call for a vote, the motion carried unanimously.

**E. Proposed change to online e-check amount accepted** (For Possible Action) – A review, discussion and possible action to modify currently established e-check amount accepted online from \$100,000 to \$1 million; and, authorize staff to enact change with vendors.

Currently, citizens are able to pay online by e-check for any amount up to \$100,000. City of Reno has requested that the amount be increased to allow payments made by e-check for any amount up to \$1 million. It was unknown how the current limit had been selected.

Daniela Monteiro, City of Reno, moved to increase the e-check limit from \$100,000 to one million dollars. Erin Dixon, Washoe County Health District, provided the second. There was no response to the call for public comment or Committee discussion. Upon a call for a vote, the motion carried unanimously.

**E. Public Comment** (Non-action Item) – Comments heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. Each person addressing the Oversight Group shall give his name and shall limit the time of their presentation to three (3) minutes per NRS 241.020(3)(d)(7).

There was no response to the call for public comment.

**F. Adjournment** (Non-action Item)

The meeting adjourned at 1:08 p.m.